

Trustee role description

The role of the Trustee Board is to safeguard the assets of Caring Together Charity and apply them to the charitable purposes of the charity. The Trustee Board must always act in the best interests of Caring Together, exercising the same standard of duty of care that a prudent person would apply if looking after the affairs of someone for whom they have responsibility. The Trustee Board must act as a group and not as individuals ensuring our values of:

- **Inclusive** – putting people first.
- **Informed** – we are knowledgeable and consistent.
- **Effective** – aiming for the greatest possible impact for carers of all ages drives all we do.

Responsibilities

As a Trustee you will:

- Ensure that Caring Together Charity complies with its governing document (Articles of Association), charity law, company law and any other relevant legislation or regulations.
- Be an ambassador for Caring Together Charity and for our work.
- Help shape the strategic direction of Caring Together Charity ensuring we are meeting our charitable objectives.
- Make sure that Caring Together Charity has policies in place which comply with current legislation and promote good practice.
- Make sure that resources are used appropriately in the meeting of our charitable objectives and monitored.
- Contribute to the setting of goals and targets and evaluating performance against them.
- Ensure the effective management of risks.
- Support the income generation and outward facing activities of Caring Together Charity.
- Spend time with different elements of our organisation and understanding our work. This includes an expectation that Trustees will visit our services where it is possible to do so and spend time with team members.
- Safeguard the good name of Caring Together Charity.
- Make sure the needs of carers are always at the centre of decisions taken by Caring Together Charity.

- Participate in the cycle of meetings and ensure decisions taken at meetings are implemented.
- Attend any training and development sessions to promote your knowledge and development in the role of Trustee.

As a Trustee you will need:

- To be committed to developing your knowledge and understanding of how Caring Together Charity is run.
- To be committed to supporting and promoting Caring Together Charity's vision and values.
- To understand and firmly believe in the work we do.
- To demonstrate strong leadership skills.
- To be a creative thinker and help Caring Together Charity develop areas of work.
- To have excellent communication skills and be able to both build agreement and challenge constructively.
- To be an active member of the Board, committing the time and thought needed.